

DRE Call Out Policy (NEW)

1 message

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Hello Colorado DRE's! We have some good news for you! A new DRE call out policy and reimbursement form has been created for you!

Here are the details-

It is encouraged to utilize a DRE to enhance impaired driving investigations in the following circumstances:

- The result of a Standard Field Sobriety Test (SFST) and the observed signs of impairment are not consistent with the results of the preliminary breath test.
- The driver of a vehicle involved in a traffic crash has been placed under arrest and drug impairment has been identified as a possible cause of the crash.
- A traffic crash results in a fatality or serious physical injury and based upon the opinion of the investigator, a DRE is needed to determine drug or medical impairment.
- A DRE responding to a call out request from their own or a neighboring agency with the State of Colorado.

Agencies may request reimbursement of costs associated with:

- Overtime pay for an off-duty DRE traveling to and conducting a DRE evaluation within the State of Colorado.
- Mileage if a DRE used their own personal vehicle.
- Court time may be considered on a case-by-case basis and must be **pre-approved** by the DRE State Coordinator. You may email your request to the DRE State Coordinator, Mark.Ashby@state.co.us.
- Reimbursements are payable to LE Agencies only.

Required Documentation:

- The DRE Call-Out Overtime Reimbursement Form attached to this policy.
- Payroll documentation showing OT expenses were incurred by the agency (NHTSA Requirement).
- DRE Evaluation form or proof that it was uploaded to NHTSA DRE Database.
- The case number and if applicable the case number from the agency assisted.

What is not covered:

- Work hours that are outside of the current federal fiscal year effective dates.
- Regularly scheduled work hours (straight time).
- Expenses incurred that are being reimbursed under another source of funding.
- Activities related to DRE program administration or training.
- Meals, lodging, fuel, per diem, & other travel expenses.
- Reimbursements paid directly to a DRE.
- Reimbursements paid to a federal agency i.e., Military police.

Please do the following- Read the attached Policy and Reimbursement Form. You will be required to know this information and follow these rules to be eligible for reimbursement. Please share this email with your supervisor and payroll administrator. If you and/or your agency has questions, please feel free to reach out to either [Brittany Janes](mailto:Brittany.Janes@state.co.us) or [Mark Ashby](mailto:Mark.Ashby@state.co.us) I want to thank Brittany Janes for her time and dedication to the DRE program to make this process happen.

This policy and form is in anticipation of the new Colorado DRE phone APP (which has just entered Beta testing)! We want our DRE's to be busy! Make sure to share this information with neighboring agencies, especially if they don't have an inhouse DRE. Questions? Let us know.

Take care,



Mark Ashby

Colorado DRE/SFST State Coordinator

CDOT Highway Safety Office



COLORADO
Department of Transportation
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Safety & Risk Management

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2 attachments

 **DRE Callout Policy & Reimbursement Form FY24.pdf**
275K

 **DRE Callout Announcement FY24.pdf**
136K